



Position Description: Young Adult Project Coordinator (10 hours/week)

The Hub seeks a dynamic project coordinator for the Young Adult E-Engagement Project (also known as TurningPointCT.org). The project's goal is to support teens and young adults in their search for mental wellness through the TurningPointCT.org website and social media, which provide online peer support and information via a Q&A guide, map, podcast, and more. All aspects of the project are designed, developed and managed by young people with personal experience/interest in mental health and addiction.

*This position is a PART-TIME grant-funded position based in Norwalk, Connecticut. **Young adults who are certified as peer support specialists (Recovery Support Specialists, Recovery Coaches) are strongly encouraged to apply.** Occasional weekend or evening events. Some travel required.*

Responsibilities:

The Project Leader's role is to develop and promote TurningPointCT.org's peer support content as a resource for young people in Connecticut who may be struggling.

1. Keep content fresh, including updating and implementing a plan for creating videos and podcasts.
2. Convene teens and young adults (such as our local support group members) to create and promote new content.
3. Serve as the primary website editor, including monitoring SEO, posting announcements, writing a monthly blog, and uploading new content.
4. Use social media, advertising, and existing young adult networks to reach young people in Connecticut.
5. Track project activities and produce short quarterly summaries.
6. Monitor and respond to project communications.
7. Time permitting, represent the project at occasional events, including speaker or tabling events, or connect other speakers when possible.

Qualifications:

- Young adult with demonstrated skill engaging and supporting young people
- Peer support specialist training highly desired (Recovery Support Specialist or Recovery Coach)
- Strong personal advocate for mental health and substance use recovery
- Excellent interpersonal and written communication skills
- Facility with software and social media (prior experience with WordPress or social marketing a plus) – no fear of technology
- Ability to set priorities and meet deadlines

Schedule:

- 10 hours per week, \$20/hour

NO CALLS! Please send cover letter & resume to Eliza at emcnamara@thehubct.org

The Hub serves as the Regional Behavioral Health Action Organization for Southwestern CT and is a division of RYASAP. We are an Equal Opportunity Employer and actively seek a diverse pool of applicants. Posted November 25, 2019